



UNITY PRIMARY SCHOOL

21 Choa Chu Kang Crescent
Singapore 688268
Tel: 67676750 Fax: 67676751
Email: unity_ps@moe.edu.sg
Website: www.unitypri.moe.edu.sg

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Dear Parents

We have come to the end of Term 3. Following are some key information in Term 4 to take note of:

1. Term 4 School Holidays & Key Activities

Day/ Date	School Holidays/ Celebrations
Fri, 1 Sep 23	Presidential Election 2023 (Public Holiday)
Mon - Sun, 2 - 10 Sep 23	School Holidays
Wed - Fri, 6 - 8 Sep 23	Remedial/ Supplementary Lessons <ul style="list-style-type: none">P1 – P5 Remedial (Identified Students)P6 Supplementary (All Students)
Mon, 11 Sep 23	Teachers' Day (School Holiday)
Tue, 12 Sep 23	Commencement of Term 4
Fri, 15 Sep 23	PSLE LC <ul style="list-style-type: none">HBL (No School for P1 – P5 students)
Mon - Wed, 25 - 27 Sep 23	Pre-PSLE Study Break for P6 students only <ul style="list-style-type: none">HBL for P6 Students (Normal school hours for P1 to P5 students)
Thu - Wed, 28 Sep 23 - 4 Oct 23	PSLE Written Papers
Thu, 5 Oct 23	Children's Day Celebrations <ul style="list-style-type: none">School Hours: 7.30 am – 10.30 am
Fri, 6 Oct 23	Children's Day (School Holiday)
Mon - Wed, 16 - 18 Oct 23	PSLE Marking Exercise <ul style="list-style-type: none">HBL (No School for P1 – P6 students)
Mon, 6 Nov 23	Marking & Administration Day <ul style="list-style-type: none">HBL (No School for P1 – P6 students)
Fri, 10 Nov 23	e-Parent-Teacher Conference (e-PTC) <ul style="list-style-type: none">No School for P1 – P6 students
Mon, 13 Nov 23	Deepavali Off-in-Lieu (Public Holiday)
Wed, 15 Nov 23	Promotion Day (Last Day of School) <ul style="list-style-type: none">School Hours: 7.30 am – 10.30 am
Thu, 16 Nov 23	P6 Graduation Day (only for P6 students) <ul style="list-style-type: none">School Hours: 7.30 am – 11 am
Fri, 17 Nov 23	Annual Awards Day (only for Award Recipients) <ul style="list-style-type: none">7.30 am – 10.30 am
Sat, 18 Nov 23 - Mon, 1 Jan 24	School Holidays
Tue, 2 Jan 24	School Starts for 2024 P1 Students only
Wed, 3 Jan 24	School Starts for P2 – P6 Students

2. School Calendar of Events (COE)

Please refer to this link [School Calendar \(moe.edu.sg\)](https://moe.edu.sg) to access live and updated information on the school website. Do also take note of the dates for weighted assessments or end-of-year examinations for the level your child is in.

In addition, you may click on the link below and add the school's COE to your personal google account using your own mobile device/s for ease of retrieval.

<https://calendar.google.com/calendar/u/0?cid=dW5pdHlw0BnbWFpbC5jb20>

3. School Attendance and Punctuality

We applaud all students who come to school regularly and punctually. Regular school attendance is fundamental so that the students do not miss out on precious schooling experiences and learning.

Punctuality is another key virtue; hence, we must impress on the students its importance and cultivate this habit right from young. Please work with the school to ensure that your children arrive in school punctually before 7.30 am daily for lessons.

4. Home-School Communications

Regular and open communication between School and Home is important in providing a support system that allows the students to flourish and succeed in school. As such, we value your suggestions and feedback.

Should you have any concerns pertaining to your child's learning, to ensure well-being and work-life harmony of our teachers, **please contact them only during weekdays between 7.30 am and 6 pm**. Teachers may only be able to respond on the next working day if they were not contactable or unable to access their email promptly during the day or if the queries and/or requests were made beyond the stipulated hours. During curriculum hours, we appeal to your understanding if our teachers are unable to always access their email because of their teaching role. Our teachers will do their best to respond to your queries as soon as possible. If the queries or requests made during work hours are urgent, parents should contact the General Office for assistance.

5. Reminder on Student Expectations

Students are not allowed to use their mobile phones and other unauthorised devices, including smart watches, in class or within the school compound. Should you see the need for your child to bring these devices/gadgets, your child is expected to ensure that the devices are kept always switched off and safely out of sight to minimise distractions to teaching and learning, as well as safeguard the devices.

The school will have the right to confiscate any gadgets/devices if students are found to be flouting the regulation. For the first violation, the phone will be confiscated and stored in the General Office (GO) for safe keeping until the end of the school day. The offending student will have to retrieve the phone from the GO after school. For subsequent violations, the phone will be confiscated and a parent of the student producing identification of relationship can retrieve the phone from GO after school that day. Please see the Student Handbook Page 13 for more information.

6. Security & Safety

a. All Visitors to School

- Make an appointment before turning up at the school. **Visitors with no appointment will be turned away.**
- Register at the Security Post before proceeding to the General Office for assistance.
- Wear the issued Visitor Pass while in the school premises and ensure that it is visible.
- Visitors will have to comply with the safety measures and are disallowed to go beyond any unauthorised areas unaccompanied by our staff.
- There is strictly no parking for all visitors.

b. Outside School

After school and with the school holidays approaching, do remind your children to take the following precautions:

- Be alert and attentive to their surroundings, especially when they are in a crowded and confined space.
- If a stranger moves very close to them, e.g. someone deliberately stands or sits close to them, to move away quickly.
- Avoid going out at night alone.
- Avoid wandering around alone especially in deserted areas, to be wary and distance themselves from strangers.

c. Dismissals at Gate 3

With the opening of Side Gate 3 for dismissal with effect Term 3, we are refining our processes based on the ground observations and responses.

Dismissals of P3 – P6 students are staggered. We will continue to monitor this more tightly especially during rainy days so that crowding outside Gate 3 will be minimized. Going forward, during rainy days, we will announce the classes which are being dismissed so that the respective parents waiting at the HDB blocks can look out for them.

For students with siblings, they can be dismissed collectively via a gate that is convenient for the family. Please inform your children's FT. We seek your help to inform your children where they should be picked up daily. Dismissal points **should not vary** on a day-to-day basis in order not to confuse the students and teachers.

We will also reiterate to the students the need to exercise the kerb drills and safe pedestrian practices. As such, we seek parents' understanding not to crowd the pathway outside Gate 3 but wait at the sheltered HDB void deck for your children during dismissals.

We appreciate your kind understanding and together we can work towards much safer and orderly dismissals of the students.

7. Cyber Wellness (CW)

With increased digital connectivity, there is a growing emphasis on educating students about responsible technology use. Social media campaigns and school programmes such as our Cyber Wellness Awareness Initiative (CWAI) focuses on teaching online safety, digital etiquette and responsible behaviour.

As our students explore the digital realm, for mental well-being, it is crucial for them to be aware of the potential risks such as cyberbullying, exposure to inappropriate content and the need to balance online and offline activities. MOE, along with organizations like the Media Literacy Council, continually works to provide resources to aid parents and educators in guiding children through safe and meaningful digital experiences. It is essential for you as parents to engage in open dialogues with your children, encourage critical thinking and stay updated on the latest online trends.

By working together, we can ensure the children's journey through the digital world is both enriching and secure. Keep a lookout for a Parent's Webinar in September by Cyberlite that offers expert insight into how kids are interacting with technology in today's world. More details will be shared via PG soon.

Do seize this opportunity to get a good break with your family and we hope that the students will be recharged after the school holidays and looking forward to Term 4. Take care as we forge on for the remaining school term.

Yours sincerely
Mrs Lee-Koh SC
Principal